

**ALUMNI ASSOCIATION, P.P.N. COLLEGE,
KANPUR-208001, INDIA**



Phone No. +91-512-2361924, Fax No. +91-512-2302517

Web Address: www.ppncollege.org

E-mail: shripalsharmappn@rediffmail.com

ppncollegekanpur@gmail.com

MISSION

P.P.N. College has always considered its alumni as a source of strength, ideas, innovation and support in fuelling and propelling the College's commitment and drive towards higher education. The Alumni Association of P.P.N. College was formed in 2011 in order to fulfill the long felt need as well as the cherished desires of its alumni for a forum to come together on a common platform for exchange of ideas and for supporting the College in achieving its goals and objectives. Therefore, a committee has been constituted to provide vision, guidance and coordinate the all-round activities of the Alumni Association.

Objectives-

- Increasing the membership
- Strengthening the resources and organizational framework
- Increasing the awareness and impact of the Alumni Association through well planned approaches/activities
- Involving more alumni and students (prospective alumni) in the activities of the Association
- Creating a virtual Alumni Association through web based initiatives
- To receive donations/financial aid for the development of the college

The College is willing to extend all possible cooperation for the success of this association, which is a link between the past and the present and hold connectivity with the future. We appeal to all the alumni to enroll with the Association and strengthen the bonds with our Alma Mater.

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STATEMENT OF PURPOSES

The purposes of the Association shall be as follows:

1. To provide an avenue for members of the P.P.N. College, Alumni Association in good standing to continue their affiliation with the College.
2. To provide a forum for the members of the Association for exchange of experience, information and views.
3. To provide a medium of communication between P.P.N. College, Kanpur, U.P., India and its alumni.
4. To assist P.P.N. College students find jobs, higher education opportunities in India and around the world.
5. To encourage and support contributions, financial and otherwise from the alumni to assist P.P.N. College, Kanpur, in its pursuit towards achieving its aims and purposes for which the College has been set up.

POLICIES

1. The Association would seek to sign memorandum(s) of understanding with P.P.N. College, Kanpur, U.P., India, to achieve its purpose.
2. The Association shall promote understanding of P.P.N. College in the countries of adoption of its members.
3. The Association expressly prohibits the use of Association or any of its forums intentionally or unintentionally for expression / actions or situation created, involving members and/or prospective members which are

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prejudicial to its Statement of purposes, policies of the Association and PPN College, Kanpur. The Association reserves the right to suspend or expel members creating such situations and for not following rules and regulations from further participation in the affairs of the Association.

4. The Association merely acts as a passive medium for the distribution and transmission of communication. The Association does not necessarily review, endorse, or support the contents of or opinions expressed in the communications. The Association or its office bearers shall not be held liable or responsible for contents of or any direct, indirect, or consequential damages or injuries caused by the any communications initiated by members of the Association.

5. The Association expressly prohibits discrimination by any component /part of the Association or by any person acting on behalf of the Association on the basis of race, national origin, native language, gender, religion, handicap, age, sexual orientation, caste or marital status. The goal of the Association is to foster a spirit of mutual understanding and respect among all people, especially those involved with college.

6. The Association is not responsible for actions by its members, which may result in injury to persons or damage to property. The Association expressly forbids any actions taken or situation created, intentionally or unintentionally, to produce mental or physical discomfort on or off campus involving members and/or prospective members and/or any member of general public, which may cause embarrassment, harassment, and/or ridicule to the Association and/or College.

7. The Association reserves the right to reject a membership application without specifying a reason.

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8. The Association forbids discussions/messages/postings involving topics relating to sex, politics, religion, caste and/or any other thing that may insult/hurt any member of the PPN College and/or the Association and/or the public in general.
9. The Association reserves the right to revoke the membership of any member found indulging in illegal and/or unlawful activities through the offices of the Association including and not limiting to its premises as well as its goodwill/name and/or premises of the College. Such member shall also be liable for strict legal action at his/her cost.
10. The Association reserves the right to revoke the membership of any member found guilty for any offence under the laws in India.

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BY-LAWS

SECTION-I

ADMINISTRATION

1. The President, Management Committee of P.P.N. College, Kanpur, U.P., India, shall be the Patron of the Association.
2. There will be an Executive Committee consisting of ten members to carry out the affairs of the Association.
3. The Principal, P. P. N. College, Kanpur, U.P., India, shall be the member Chairman of Executive Committee of the Association.
4. Out of the nine members three members will be the Convener, Co-convener and Treasurer of the Association. Two members shall be elected by the Founder Members from among themselves. Three members shall be elected from the life members of the Association. One member shall be the representative of P.P.N. Memorial Society, the parent body of the College.
5. The Executive Committee shall suggest a panel of six candidates for the posts of Convener and Co-Convener (three names for each post) and submit it before the Chairman. The Chairman will forward the list with his recommendations to the Patron. The honorable Patron of the Association will be pleased to appoint the Convener and Co-Convener of the association from the list provided by the Chairman. The Chairman, the Representative of the Society and Treasurer shall not be liable for election to the aforementioned posts.

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6. The term of Executive Committee will be of five years.
7. The Chairman shall preside at all meetings of the Association and the Executive Committee of the Association. She/he shall have general and active management of the business of the Association and shall see that all orders and resolutions of Executive Committee are put into effect.
8. In the absence of Chairman the Convener shall perform the duties and exercise the powers of the Chairman.
9. The Convener shall also be the custodian of all the secretarial record of the Association including managing the website. He/she shall receive requests for membership, circulate agenda of the meetings (on the advice of the Chairman) ensure that all general members are notified of all meetings of the Association. She/he shall record, publish, and distribute minutes of all meetings of Executive Committee as directed by the Chairman from time to time.
10. The Co-Convener shall, in the absence the Convener, perform the duties and exercise the powers of the Convener.
11. All the contributions in favor of Alumni Association will be received and spent by the Treasurer as decided by the Executive Committee. The Treasurer will maintain all records of money received and disbursed. All expenditures shall be made by cheque drawn on a bank selected by the Executive Committee and signed by the Patron and the Convener.
12. In the event of death/resignation/removal of any of the members of the Executive Committee, the remaining elected members shall have the right to co-opt by simple majority any Life member of the Association as member of

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the Executive Committee. Such a co-opted member shall be for the remaining period and shall have all rights and responsibilities as a member of executive committee. The process of co-option shall be completed within a period of two months after the death/resignation/removal.

13. In the event of equal number of votes cast on any issue, the Patron shall have a deciding vote.

SECTION II

MEMBERSHIP

1. An individual is eligible to become Life Member of Alumni Association of P.P.N. College, Kanpur by depositing a sum of Rupees 1000/- only as membership fees if he/she has been a student at the college.
2. Former faculty in the P.P.N. College is also eligible to become Life Member by depositing a sum of Rupees 1000/ only as membership fees.
3. An individual is eligible to become General Member (for One Year duration) of Alumni Association of P.P.N. College, Kanpur by depositing a sum of Rupees 200/ only as membership fees if he/she has been a student at the college.

NOTE: The Executive Committee shall recommend the name of a person for membership to the Patron whose decision shall be final. The Patron will have the right to refuse membership without assigning any reason.

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MODE/PROCESS OF MEMBERSHIP

1. The eligible individuals desirous of membership of Alumni Association will deposit with the convener the membership form completely filled.
2. The Convener, Alumni Association will forward the membership after verifying the eligibility of the individual seeking membership to the executive committee for consideration and final approval by the Patron.
3. The fee for membership will be then deposited through draft/ cash/ cheque/ e-transfer only with the Convener.

SECTION-III

FINANCES

1. The fiscal year of the Association shall be from April 1 to March 31 of the succeeding year.
2. The financial policies of the Association shall be governed by a budget adopted by a simple majority of the members present at the annual meeting of the Executive Committee.
3. All funds received in payment of membership fees or by any other means shall be used as the operating funds of the Association, unless otherwise specified.
4. A financial report of the Association shall be prepared by the Treasurer at the end of each fiscal year, and shall be made available to the members

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present at annual meetings of the Executive Committee and shall be displayed on the notice board outside the Conveners office.

5. Funds of the Association will be operated jointly by the Patron and the Convener.

SECTION-IV

LOCAL ALUMNI ASSOCIATIONS

1. Any group of ten or more alumni may, upon petition and at the discretion of the Alumni Association of P.P.N. College, Kanpur be granted permission to organize a Local Association. A Local Association may be established based upon country, metropolitan area and geographic region. However, no such Local Association shall be formed in Kanpur,U.P.

2. The Constitution of the Association shall supersede the constitutions of Local Associations. The Constitution of the Local Associations shall be based on the constitution of the Alumni Association and the same shall be approved by the Alumni Association of P.P.N. College, Kanpur.

3. All Local Association members must be the life / general members of the Association.

4. Local Associations shall elect their own officers and function as independent organizations with respect to local social or service matters.

5. Each Local Association may assess local dues. Each Local Association shall pay an annual Association fee as determined by the Executive Committee.

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6. The Executive Committee has the authority to dissolve any Local Association that fails to comply with purposes, policies and the rules set forth by the Association. Funds, if any, with the local association will be deposited in the account of Alumni Association.

7. Local groups, which do not meet the requirements of the Association, are expressly prohibited from using the name of Alumni Association of P.P.N. College, Kanpur (PPNCAA) or any local chapter designation.

SECTION-V

MEETINGS OF THE ASSOCIATION

1. The Patron in consultation with Executive Committee shall hold annual meetings of the Association at a time and place (if applicable), prior to the end of January every year, The members must be notified of the date of meeting with the agenda no less than 21 days prior to the date of meeting. The annual meeting will be presided by the Patron.

2. Special meetings of the Association may be called at any time by the Convener, upon the written request of at least three members of Executive Committee. The general members must be notified of special meetings 21 days prior to the meeting.

3. At least $\frac{1}{2}$ members of Executive Committee shall form the quorum for executive committee meeting.

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4. At least twenty members will form the quorum for annual meetings.
5. The Chairman shall govern the deliberations of all component parts of the Association assembled in meeting.
6. The agenda for Annual Meeting shall include annual report, budget, amendments in the constitution, if any, and any other item which the Executive Committee believes relevant.
7. If the meeting is adjourned the adjourned meeting shall be held on a date (venue if applicable) within 14 days and no quorum is required for an adjourned meeting. The business transacted in such a meeting shall be valid and considered legal.

SECTION-VI

MEETINGS OF THE EXECUTIVE COMMITTEE

1. The annual meeting of the Executive Committee shall be held by the end of the first week of October to finalize the Annual Report and Statement of Accounts or any other issues initiated or completed during the year for presentation at the Annual Meeting of the Association. The notification and agenda of such a meeting shall be given to all current members no less than twenty one days prior to the meeting.
2. Special meetings of the Executive Committee shall be held after every four months. However such meetings may be called at any time by the Convener or Co- Convener as the case may be, or upon written request from one third members of the Executive Committee, with notification and

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agenda given to all members no less than twenty one days prior to the meeting.

SECTION-VII

NOMINATIONS AND ELECTIONS

1. The Executive Committee in the month of August/September (of the election year), shall invite nominations from life members of the Association for the specific positions as specified in the constitution. At least 14 days notice to this effect shall be emailed by the committee to the life members and/or put on the website of the Association.
2. Only the life members of the Association shall be eligible to be nominated and elected.
3. If a candidate wishes to withdraw his/her nomination, she/he can do so before the expiry date of notice. The Executive Committee after consultation among its members shall select a panel of five nominees within one week's time after the expiry date of the notice. The committee shall circulate to members through e-mail/and website a panel of five nominations for voting. The Founder Members of the Association shall have the right to nominate the entire panel or any of its members, as the case may be, by their simple majority vote. The privacy of approval / disapproval by individual members of the Association must be maintained by the Executive Committee. The process should be completed by the end of the month of September.

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3. The process of nomination/election, because of the spread of membership, may be organized through cyber / web site.
4. The elected members of the Executive Committee shall assume office at the close of the annual meeting of the Association and shall serve a five-year term without any remuneration.

SECTION- VIII

REMOVAL OF AN EXECUTIVE COMMITTEE MEMBER

A three/ fourth favorable votes of the members of the Association may remove an Executive member who is no longer available to serve actively or has acted against the interests of the Association. However, a 14 day's written notice and an opportunity to respond to the charges shall be given to him/her before removal.

SECTION- IX

DUTIES AND POWERS OF THE Executive Committee

1. The Executive Committee shall have jurisdiction over all component parts, affairs and assets of the Association.
2. The overall control and administration of the Association shall be vested with the Executive Committee. The Executive Committee shall be the final administrative authority to take decisions on behalf of the Association as provided in this constitution. The Executive Committee shall also have the

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authority to take decisions on any extra-ordinary matter or situation, not mentioned in the constitution.

3. The Executive Committee shall give direction to the members of the Association to achieve its purposes and implementation its policies.

4. The Executive Committee shall serve as a liaison between P.P.N. College, Kanpur, U.P., India, and the Association.

5. The Executive Committee on behalf of the Association shall enter into agreements and sign Memorandum of Understanding with P.P.N. College, Kanpur, U.P., India and cooperate other organizations with similar purposes.

6. The Executive Committee shall admit new members, organize meetings, prepare budget, initiate and / or undertake new academic, informational, cultural and other activities as deem appropriate; and distribution and transmission of communication.

7. The Executive Committee may appoint/employ for or dismiss/remove employees from the Association, when appropriate.

8. The Executive Committee shall discharge to the best of its ability all other responsibilities as laid out in this constitution. To do so it may, from time to time, as it deems necessary, create/abolish additional positions specified/unspecified in the constitution, and appoint any life member of the Association to such positions to discharge its responsibilities.

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SECTION-X

Dissolution of the Alumni Association

In case the Alumni Association fails to achieve its objectives or fulfill its mission, the executive committee with the majority of at least two third of its members will pass a resolution for the dissolution of the association and send this resolution to the Patron whose decision, in consultation with the Founder Members, shall be final in the matter. In case the approval for dissolution of the association is approved by the Patron, the funds lying with the association will be spent for the development of the college or for any other purpose leading to promotion of academic atmosphere in the college.

SECTION-XI

Power to Make Amendments:

The executive committee, with three fifth of its majority, can make any amendment, in rules and regulations of the Association, subject to the approval by the Patron of the association.

DEFINITIONS

D. 1 Executive Committee: Chairman, Convener, Co- Convener, Treasurer and six Executive members shall constitute the executive committee of the Alumni Association.

D. 2 Founder Member: The life members enrolled during the year 2011, starting from Jan. 01, 2011 till Mar. 31, 2012, shall be termed as Founder Members.

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D. 3 Life Member: Former student of the college who has deposited a sum of Rupees 1000/ only as membership fees and approved by the Convener after verification of eligibility.

D. 4 General Member: Former student of the college who has deposited a sum of Rupees 200/ only as membership fees and approved by the Convener after verification of eligibility.

D. 5 Fiscal Year: The fiscal year of the Association is from April 01 to March 31 of every calendar year.

D. 6 Student: As the definition used by P.P.N. College, Kanpur, U.P., India. The student must also be in good academic standing at P.P.N. College, Kanpur, U.P., India.

D. 7 Presence in Annual or Special Meetings or Election Process: Members who participate in Annual or Special Meetings or Election Process organized on cyber/ web shall be deemed to be present.

D.8 Team Members:

Patron: Shri Yogendra Swarup

Chairman: Principal, PPN College

Convener: Dr. Shripal Sharma

Co- Convener: Dr. Major I.J. Singh

Treasurer: Shri Rajendra Kumar Kureel

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Executive Committee:

1. Dr. S. P. Singh, PPN College
2. Dr. B.D.Pandey, PPN College
3. Dr. Vinay Verma, Director, Raja Ram Hospital
4. Shri Paresh Chaturvedi, KTV
5. Dr. Amit Sharma, Scientist, U.S.A.
6. Representative of P.P.N. Memorial Society