



# P.P.N. (P.G.) College, Kanpur

96/12 Mahatma Gandhi Marg, Kanpur -208001

•Telefax: (0512)2361924 • Website: www.ppncollege.org•

•email:ppncollegekanpur@gmail.com•

K.I. :- 5.1.4. (QnM) The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

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Prof. Suman Singh  
Convener  
NAAC

Prof. Abha Singh  
Convener  
IQAC

Prof. Anoop Kumar Singh  
Principal  
PPN (PG) College



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## ANNUAL REPORT - 2018-19

### GRIEVANCE REDRESSAL CELL

The objective of the Grievance Cell is to develop a responsible and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the college.

The cell received some complaints reported by the students of the college and resolved all the issues.

No. of Grievances Received	=	05
No. of Meetings held	=	02
No. of Grievances solved	=	05

During session 2018-19 the cell has received the following Grievances -

1. Regarding washroom cleaning
2. Drinking water
3. Parking of students vehicles
4. Seating arrangement of physically handicapped students in examination at ground floor.
5. Distribution of admit cards

#### **Action taken by committee -**

1. On the subject of cleanliness, the principal assured that he will direct the cleaning staff to ensure that cleaning of washroom is done continuously.
2. For the arrangement of drinking water, it was suggested by the committee that this facility along with water cooler should be made available to students smoothly at four places in the college.



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3. Regarding third problem of students it was assured by the principal that students will be provided parking for two wheelers inside the college campus at minimum charges.
4. The committee suggested special arrangement of two rooms for conducting the examination of sick and disable students in the ground floor. It was also agreed upon that wheelchairs should also be available.
5. Regarding the admit card distribution system, it was made clear by the Principal that he will allot this work among the faculty and make it available smoothly.

**(Dr. B. D. Pandey)**  
Convener  
Grievance Redressal Cell



पं० पृथी नाथ (पी०जी०) महाविद्यालय, कानपुर

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Ref. No. ....

Dated 07.08.2019

### Anti-Ragging Committee Annual Report 2018-19

As anti-ragging committee convener and simultaneously chief proctor of the college, we with proctorial board are much vigilant and maintained discipline among students. In the admission time college take the written undertaking by the students with parents/ guardian that in any case you will not be indulged in the ragging. As a result not a single student found taking ragging.

Number of complaint about ragging = Nil

Number of meeting held = 01

Number of complaint solved = Nil

Throughout the session college campus has been free from ragging.

( Dr. D.C Katiyar )

Convener, Anti- Ragging Committee



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## ANNUAL REPORT - 2019-20

### GRIEVANCE REDRESSAL CELL

The Grievance Redressal Cell aims to look into the complaint lodged by any student and redress it as per requirement. The cell received many complaints from students and resolved all the grievances within ten days.

No. of Grievances Received = 06

No. of Meetings held = 02

No. of Grievances solved = 06

During this session the Grievance Redressal Cell has received the following Grievances -

1. Some admission related problems
2. Regarding providing information about N.C.C., N.S.S, Scholarship to students
3. Related to practical exams and extra classes

The committee has taken following actions -

1. The Principal informed that the admission process will be completely online and its complete information will be available on the college website. The principal constituted the "Student Help Desk", who guide students about admission process at the time of admission.
2. Regarding the information related to NCC, NSS, Scholarship, it was suggested by the committee to all the NOS, NSS Program Officer and



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Scholarship Nodal Officer that they should post the complete information on their notice board.

3. It was informed by the Principal that regarding the practical examination, he has directed all the department heads to make the information related to it available to the students about 20 days before the examination and also inform the students about the time-table of additional classes.

**(Dr. B. D. Pandey)**

Convener

Grievance Redressal Cell



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Ref. No. ....

Dated 28.10.2020

### Anti-Ragging Committee Annual Report 2019-20

Proctorial board with anti ragging committee was much vigilant in the campus throughout the session taking rounds. Also college takes the written undertaking by the students with parents/guardian not to indulge in any form of ragging. As a result not a single student found taking ragging.

Number of complaint about ragging = Nil

Number of meeting held = 01

Number of complaint solved = Nil

Throughout the session college campus has been free from ragging.

(Dr. D.C Katiyar )

Convener, Anti- Ragging Committee



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## ANNUAL REPORT - 2020-21

### GRIEVANCE REDRESSAL CELL

Some complaints reported by students to Grievance Cell and problems were resolved by committee -

No. of Grievances Received	=	04
No. of Meetings held	=	02
No. of Grievances solved	=	04

During this session 2020-21 the Grievance Redressal Cell has received the following Grievances -

1. Regarding information related to examination class, practical classes etc. during Corona period.
2. Seating arrangement of corona positive students in examination.
3. Regarding notification of exams date.
4. Regarding TC and CC issue procedure.

The committee has taken following actions -

1. All the information related to examination, class and practical exam dates will be given through whatsapp group. This institution has been given by the Principal and all the department incharge will ensure this arrangement.
2. Students affected by corona will be arrange to sit a separate place at the time of examination and the corona protocol will be followed completely. It was suggested by the committee that to look into this system, a committee of three persons should be formed which will also contact these students and provide them information about the system.
3. It was informed by the principal that whatever instructions will be received by the university, the instructions will b sent to all th department incharge through a college





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whatsapp group and all the department in-charge will make them available to the students through class whatsapp group.

4. Regarding Transfer Certificates and Character Certificate, the principal informed that he was instructed to the clerks of all the facility to provide them to the students within two working days.

(Dr. B. D. Pandey)

Convener

Grievance Redressal Cell



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Ref. No. ....

Dated 29.09.2021

### Anti-Ragging Committee Annual Report 2020-21

Initial period of the session has been much affected by lockdown due to covid-19, therefore students came for admission purpose or for office work only in the campus. After some months of session classes was held by teacher in online mode. But for new admission college taken the written undertaking by the students with parents/guardian not to indulge in the ragging case. Therefore no matter of ragging arises due to not presence of students in the college campus.

Number of complaint about ragging	=	Nil
Number of meeting held	=	01
Number of complaint solved	=	Nil

Throughout the session college campus has been free from ragging.

( Vimal kumar jaiswal )

Convener, Anti- Ragging Committee



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## Grievance Redressal Cell

### Annual Report 2021-22

The Grievance Redressal cell has received two grievances from students in this session after the constitution on 18.09.2021. The Cell held two meetings during the session. In its first meeting held on 22.11.21, the cell discussed its functioning and plans and decided that complaints would be received in three modes-

- 1) Students can directly approach the committee members and submit their grievances to them.
- 2) Can drop their complaint in the complaint box
- 3) Can send their complaint to the e-mail [studentsgrievancecell@ppncollege.org](mailto:studentsgrievancecell@ppncollege.org)


The Cell received the following complaints.

- 1) Student parking space problem
- 2) Improvement of drinking water facility.

The committee has resolved all the above complaints and has taken the following actions-

- 1) Regarding the parking problem for students, the parking for cars of teachers shifted from the side of the field (sports grounds) to the quadrangle in front of the Physics Department, and four-wheelers have been strictly prohibited for students.
- 2) The non-functional drinking water coolers have been repaired and ensured a continuous supply of water.

The Committee will try to resolve all the grievances of students in future, too.

  
(Badal Basudev Biswas)

Convenor

Grievance Redressal Cell



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Ref. No. ....

Dated 28.09.2022

### Anti-Ragging Committee Annual Report 2021-22

In this current session most of the time period classes was online mode. In campus activity and presence of students was negligible. But during the admission time college had taken the undertaking of students with parents/guardians not to take any type of ragging. No matter of ragging arises in the college campus.

Number of complaint about ragging = Nil

Number of meeting held = 01

Number of complaint solved = Nil

Throughout the session college campus has been free from ragging.

*Vimal Kumar Jaiswal*

( Vimal kumar jaiswal )

Convener, Anti- Ragging Committee



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Date: 04/01/23

## Grievance Redressal Cell

### Annual Report 2022-23

The Grievance Redressal Cell has received many complaints from students and has resolved all the grievances of students.

Number of Grievances received = 06

No. of meetings held = 03

No. of grievances solved = 06

During this session, the Grievance Redressal Cell has received the following grievances

1. Admission related grievance.
2. Requirement of smart classroom.
3. Shortage of books in College Library.
4. Notification of holidays in advance
5. Cleaning of toilets.
6. Greenery in the college campus.

The Cell has taken the following actions-

1. Help desks have been constituted for all the faculties, which will guide the candidates regarding admission-related difficulties faced by them.
2. Our Principal has taken the initiative to develop a few smart classrooms.
3. Our Librarian will buy books demanded by students in this financial year.
4. The Committee has suggested declaring pre-decided holidays as early as possible so that they can arrange their travel requirements.
5. Cleaning of the toilets has been done, and it will be maintained in future too.
6. More flower pots have been bought, and some trees have been planted, including medicinal plants and the Botanical garden is being properly maintained.

  
(Badal Basudev Biswas)  
Convenor  
Grievance Redressal Cell



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## ANNUAL REPORT ICC-POSH

Internal complaint committee was constituted under POSH on 17 November 2022, in our college to address the cases of sexual harassment at work place, if any.

The committee met on 17 November 2022, to discuss the following issues:

1. Understanding the misunderstandings of the phrase," sexual harassment "
2. Course of action on receiving a complaint
3. Preparing the ways to upload instructions under ICC-POSH on the college website.

On the 18 of Nov 2022, the ICC organised a talk on, "What constitutes sexual harassment "by Ms. Amrita Swarup who is advocate on record in the Apex court, on 18 November 2022.

The ICC held a meeting on 10 Feb 2023 with the following members;

- Prof Suman Singh
- Prof Abha Singh
- Dr Satish Chandra
- Adv Meera Jain


### Action Taken:

1. It was decided by the team to display posters for awareness on POSH.
2. The team also decided to conduct an online talk on POSH by Sanchita Ghatak, an expert on the subject to bring about awareness on prevention of sexual harassment in the campus on 17 Feb 2023

The online talk by Ms. Sanchita Ghatak was attended by students and faculty members on the 17 Feb 2023.

### Report of the session 2022-23

- No of meetings held -3
- No of events - 2
- No of complaints received -Nil

  
(Prof. Suman Singh)  
Convenor, Internal  
Complaint Committee



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Ref. No. ....

Dated 9.11.2023

### Anti-Ragging Committee Annual Report 2022-23

After a long gap after covid-19 effect students activity was seen in the college campus. Offline classes has been started. But due to much vigilant of ragging committee and simultaneously proctorial board, no case of ragging was found in the college campus. Messages of ragging offence has been spread to among all the students by the notice through classes. However in the admission time all the students had given the written undertaking not to indulge in ragging case. As a result no cases of ragging came into the notice.

Number of complaint about ragging = Nil

Number of meeting held = 01

Number of complaint solved = Nil

Throughout the session college campus has been free from ragging.

( Vimal kumar jaiswal )

Convener, Anti- Ragging Committee