



प० पृथी नाथ (पी.जी.) कालेज Pt. Prithi Nath (P.G.) College

(Affiliated to C.S.J.M. University, Kanpur)

96/12, Mahatma Gandhi Marg, Kanpur



Ref. No./ पत्रांक सं. _____

Date/ दिनांक 26-09-2025

सेवा में

प्राचार्य
पी० पी० एन० महाविद्यालय
कानपुर

*Chairman
P. Committee
Do needful
as per norms
26/9/25*

विषय :- सत्र 2025-26 में स्टेशनरी से सम्बंधित सामान क्रय किये जाने के सन्दर्भ में।

महोदय,

सादर अनुरोध है कि वर्तमान सत्र 2025-26 में स्टेशनरी से सम्बंधित सामान्य उपयोगी सामान को क्रय किये जाने हेतु निम्न विवरण के अनुसार क्रय समिति के माध्यम से कोटेशन मंगाए जाने हेतु समन्वयक, क्रय समिति को निर्देशित करने का कष्ट करे।

| S.N. | ITEM DESCRIPTION | MANUFACTURER | S.N. | ITEM DESCRIPTION | MANUFACTURER |
|------|-------------------------|---------------------|------|---------------------------|----------------|
| 1 | A-4 SIZE PAPER | JK/BIDAL | 28 | PUNCHING MACHINE DP280 | KANGARO |
| 2 | LEGAL SIZE PAPER | JK/BINDAL | 29 | PUNCHING MACHINE FP20 | KANGARO |
| 3 | KOBRA FILE | | 30 | STAPLER PIN REMOVER SR300 | KANGARO |
| 4 | TAG FILE WITH TAG | | 31 | HIGHLIGHTER PEN | ARTLINE |
| 5 | DAFTI FILE (CADAC FILE) | | 32 | CORRECTION PEN | ARTLINE |
| 6 | PEN USE & THROW | LINC/PENTONIC/CELLO | 33 | DUSTLESS CHALK | KORES |
| 7 | PENCIL | APSRA/DOMS | 34 | SCALE 45 CM | KORES/OMEGA |
| 8 | ERASER | APSRA/DOMS | 35 | SCALE 30CM | KORES/OMEGA |
| 9 | SHARPNER | APSRA/DOMS | 36 | ALPIN | KINGS |
| 10 | STAMP PAD 110X69MM | FABER CASTELL | 37 | PIN CUSHION | |
| 11 | FEVISTIK | PIDILITE | 38 | WATER DUMPER | |
| 12 | FEVICOL BOTTLE 100GM | PIDILITE | 39 | RULED REGISTER 1/2/3 COIR | EAGLE |
| 13 | STAPLER NO.10H | KANGARO | 40 | PERMANENT MARKER | ARTLINE |
| 14 | STAPLER HP45 | KANGARO | 41 | BOARD MARKER | ARTLINE |
| 15 | STAPLER PIN 10H | KANGARO | 42 | A4 SIZE YELLOW ENVELOP | PLASTIC COATED |
| 16 | STAPLER PIN HP45 | KANGARO | 43 | LEGAL SIZE YELLOW ENVELOP | PLASTIC COATED |
| 17 | PUNCHING MACHINE DP600 | KANGARO | 44 | FULL SCAPE YELLOW ENVELOP | PLASTIC COATED |
| 18 | LOCK BIG/SMALL | HARISON | 45 | TRANSPARENT TAPE 1" | |
| 19 | WHITE ENVELOP 9X4 | TAJMAHAL | 46 | TRANSPARENT TAPE 2" | |
| 20 | WHITE ENVELOP 10X5 | TAJMAHAL | 47 | BLACK BOARD DUSTER | |
| 21 | WHITE ENVELOP 11X5 | TAJMAHAL | 48 | SKETCH PEN | LUXOR |

cold-02



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|----|-------------------------|-------------|----|------------------------------|--------|
| 22 | INDEX FILE | | 49 | TIRPAL FILE COVER | |
| 23 | STUDENT ATTENDENCE REG. | 64 STUDENTS | 50 | CASH BOOK 2 COIR | |
| 24 | STUDENT ATTENDENCE REG. | 80 STUDENTS | 51 | CARBON PAPER | KORES |
| 25 | MARKIN CLOTH | | 52 | PLASTIC CARBON | KORES |
| 26 | CLOTH DUSTER | | 53 | PAPER CUTTER (PLASTIC/STEEL) | NATRAJ |
| 27 | LETTER DELIVERY BOOK | EAGLE | | | |

सुरेन्द्र प्रताप सिंह

(सुरेन्द्र प्रताप सिंह)

स्टेशनरी वितरण प्रभारी